Criteria	Excellent (5 points)	Very Good (4 points)	Good (3 points)	Fair (2 points)	Needs Work (1 point)
Relevance to Conference - **How well does this proposal align with the needs and interests of those involved in online education/this conference?**	The connection between the proposal topic and the needs of those interested in online education is aligned.	The connection between the proposal topic and the needs of those interested in online education is mostly aligned.	The connection between the proposal topic and the needs of those interested in online education is somewhat aligned.	The connection between the proposal topic and the needs of those interested in online education is not aligned.	Does not address the criterion or provides insufficient information to evaluate it.
Proposal Outcomes - **How clearly does this proposal convey what the audience will learn from this session?**	From the evaluators' perspective, the title, description, and outcomes, clearly convey what the audience will learn from this session.	From the evaluators' perspective, the title, description, and outcomes, mostly clearly convey what the audience will learn from this session.	From the evaluators' perspective, the title, description, and outcomes, somewhat clearly convey what the audience will learn from this session.	From the evaluators' perspective, the title, description, and outcomes, does not clearly convey what the audience will learn from this session.	Does not address the criterion or provides insufficient information to evaluate it. The proposal does not include the title, the description, and/or the outcome.
Realistic Outcomes - **How realistic and achievable are the proposed outcomes within the session's scope and timeframe?**	The scope of the proposal is doable/manageable for the time allotted for the selected session type.	The scope of the proposal is mostly doable/manageable for the time allotted for the selected session type.	The scope of the proposal is somewhat doable/manageable for the time allotted for the selected session type.	The scope of the proposal is not doable/manageable for the time allotted for the selected session type.	Does not address the criterion or provides insufficient information to evaluate it.
Applicability Outcomes - **Are the outcomes applicable for the intended audience?**	The outcomes are applicable for the intended audience in terms of roles/interests and level of expertise.	The outcomes are mostly applicable for the intended audience in terms of roles/interests and level of expertise.	The outcomes are somewhat applicable for the intended audience in terms of roles/interests and level of expertise.	The outcomes are not applicable for the intended audience in terms of roles/interests and level of expertise	Does not address the criterion or provides insufficient information to evaluate it. Does not identify roles/interests and/or level of expertise.
Relevance to Attendees - **Does this proposal identify the value of the topic for the intended audience?**	The proposal addresses a relevant/meaningful topic or need for the audience and provides significant insights.	The proposal mostly addresses a relevant/meaningful topic or need for the audience and mostly provides significant insights.	The proposal somewhat addresses a relevant/meaningful topic or need for the audience and somewhat provides significant insights.	The proposal does not address a relevant/meaningful topic or need for the audience and does not provide significant insights.	Does not address the criterion or provides insufficient information to evaluate it.