My Course Transformation Plan

This transformation plan is separated by sections according to the different colored tabs:
Topics, Learning Objectives, Assessments, Learning Activities & Materials, Tools, Course Map
You will work on transforming your course for summer one tab at a time.

Faculty:

Course Number and Name:

Course Description (from catalog):

List your current weekly or module topics for a 16-week semester. You can list these topics in a few words (learning objectives will be in the next tab). To enter data, double click on the cell that you want to write in.	List your **weekly topics for summer.** How you will **compress** your topics for summer? Will you combine and/or eliminate certain topics? You may revisit this page as you list your learning objectives on the next tab.
Week 1:	Week 1:
Week 2	Week 2
Week 3	Week 3
Week 4	Week 4
Week 5	Week 5
Week 6	Week 6
Week 7	
Week 8	
Week 9	
Week 10	
Week 11	
Week 12	
Week 13	
Week 14	
Week 15	
Week 16	

On this page, you will work on your course and module learning objectives.

1. First, you will list your **Course Learning Objectives (CLOs).** CLOs describe what your students will achieve upon completion of your course. These objectives are typically mandated by your department and cannot be changed.

2. Next, you will you list your Weekly or **Module Learning Objectives (MLOs)** for your 16-week course. In comparison to your CLOs, MLOs describe what your students will achieve in observable terms and in smaller discrete pieces.

3. Then, you will transform your current MLOs from a **16-week course to a 6- or 12-week course** for summer. Instructors are permitted to create their own MLOs.

Course Learning Objectives	Current MLOs for a 16-week course	Weekly topics for summer Content in this column was automatically copied from the Topics tab. To edit this column, go back to the Topics tab and make our edits.	MLOS for Summer How will you transform your MLOs from 16 weeks to 6 weeks or 12 weeks? Be realistic about what your students will be able to achieve in a shorter timeframe. Do your MLOs align with your CLOs?	CLO Alignment ***Copy and paste the CLO in column A on this page that aligns with your MLOs in column D. Do this for each week or module.***	
Write your CLOs here. These objectives should not change for summer.	1 Write your MLOs here for your 16-week course.	Week 1:	Week 1:		
	2	Week 2	Week 2:		
	3	Week 3	Week 3:		
	4	Week 4	Week 4:		
	5	Week 5	Week 5:		
	6	Week 6	Week 6:		
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On this page, you will work on transforming your assessments

As you develop your assessments for summer, consider the following questions:

1. Do your assessments align with your MLOs and CLOs? Make sure that your assessments permit your students to demonstrate the "actions" in your MLOs.
2. Do you provide a variety of ways for your students to achieve the learning objectives? For example, do you only have multiple-choice exams or do you have other types of assessments?
3. For assessments that you had implemented for face-to-face sessions, how will you transform these assessments for a fully online course?
4. Do you plan to keep all assessments from the 16-week course or can you streamline or compress them for summer?

My ***current*** formative and summative assessments for a 16-week course	My ***transformed*** formative and summative assessments for summer	Do your assessments align with your MLOs? Are you asking your students to demonstrate what you have stated in your MLOs? **You cannot edit the MLOs here**. To edit the MLOs, go to the **Learning Objectives** tab.
List your assessments here from your 16-week course.	Week 1: Write your transformed assessments here for a 6- or 12-week summer course	Week 1:
	Week 2:	Week 2:
	Week 3:	Week 3:
	Week 4:	Week 4:
	Week 5:	Week 5:
	Week 6:	Week 6:
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On this page, you will work on transforming your learning activities and course materials.

As you develop your learning activities for summer, consider the following questions:

1. Do your learning activities support your assessments? Consider eliminating learning activities from your current semester that do not help students be successful for the assessments you have developed for summer.
2. Do you provide a variety of learning activities besides reading?
3. Do your learning activities permit students to interact with each other?
4. How will you interact with your students as part of the learning activities?
5. Do your students have access to course materials and technology that support the learning activities?
6. Do your learning materials meet accessibility standards?
7. Have you considered equity-related issues?

My ***current*** learning activities for a 16-week course.	My ***transformed*** learning activities for summer.	**Learning materials** my students will need for summer	Check **Alignment**. Do your learning activities support your **assessments**? The below assessments were automatically copied from the Assessments sheet. **You cannot edit assessments here**. To edit assessments, go to the Assessments tab. The edits will automically be transferred over.		
1. Write your current learning activities here for a 16-week course. Start with week 1.	Week 1: Write your transformed learning activities here for week 1 summer session.	Week 1: Write the learning materials your students will need for the learning activities.	Week 1: Write your transformed assessments here for a 6- or 12-week summer course		
2	Week 2	Week 2	Week 2:		
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5	Week 5	Week 5	Week 5:		
6	Week 6	Week 6	Week 6:		
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On this page, you will consider tools and technology that you will need for your summer online course.

Tools are software or applications that will permit you to deliver your course content and assessments. These tools are part of Canvas or can also be external to Canvas such as Flipgrid. Examples of tools are discussion boards, gradebooks, StudyMate, quiz tools, Turnitin, online proctoring tools, etc. As you complete this section, consider how your tools will support active learning and student engagement.

Tools that I will need for ***assessments*** for summer	Tools that I will need for ***learning activities*** for summer	Tools that I may consider **for the future** but do not have time to learn or incorporate right now
Write tools that you will need for assessments	Write tools that you will need for learning activities.	Write tools that you may consider in the future.

My Summer Course Map

Faculty:

Course Number and Name:

Course Description (from catalog):

You cannot edit this page. Content on this page or sheet was automatically copied from the previous sheets. To edit an item, go to the appropriate tab to make your edits; the changes will automatically be transferred over.	Check for Alignment	Check for Alignment	Check for Alignment	Check for Alignment	Check for Alignment	Check for Alignment
Course Learning Objectives	**Module Learning Objectives**	**Assessments**	**Tools for Assessments**	**Learning Activities**	**Learning Materials**	**Tools for Learning Activities**
0	Week 1:	Week 1: Write your transformed assessments here for a 6- or 12-week summer course	Write tools that you will need for assessments	Week 1: Write your transformed learning activities here for week 1 summer session.	Week 1: Write the learning materials your students will need for the learning activities.	Write tools that you will need for learning activities.
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0	Week 5:	Week 5:	0	Week 5	Week 5	0
0	Week 6:	Week 6:	0	Week 6	Week 6	0
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